

## **Bookkeeping and Consulting Price List**

Prices Effective July 1, 2010

### **Bookkeeping - \$50.00 Per Hour**

We service these clients:

- Monthly
- Quarterly
- Semi-annual
- Annual

Our basic rate includes these services:

- General accounting cycle
- Accounts payable and receivable
- Full service payroll
- Accounts reconciliation of bank and credit card statements
- HST, Payroll and WCB remittances w/ free drop-off service
- Year end adjustments
- T4's, T5's, T5018's and summaries, ROE's (both paper and online)
- Financial statements
- Prepare documents to chartered accountant – T2 Corporate Returns for small corporations
- Bookkeeping done in Excel or Simply Accounting

Extra Services:

- Travel time for on-site clients \$50.00/hr minimum ¼ hour charge (charge is one-way only)
- Courier postage for out-of-town clients – postage costs >\$5.00

**First hour consulting for new bookkeeping clients is FREE**

### **Consulting - \$75.00 Per Hour**

Our consulting rate includes these services (see your office nearest you):

- Business consulting
- Business start-ups
- Personal financial control (the \$75 challenge!)

*All prices subject to HST*

*Serious About Your Business™*

Go to [www.seianna.com](http://www.seianna.com) to find an office nearest you