

Bookkeeping and Consulting Price List

Prices Effective January 1, 2015

Bookkeeping - \$50.00 Per Hour

We service these clients:

- Monthly
- Quarterly
- Semi-annual
- Annual

Our basic rate includes these services:

- General accounting cycle
- Accounts payable and receivable
- Full service payroll
- Accounts reconciliation of bank and credit card statements
- HST, Payroll and WCB remittances w/ free drop-off service
- Year end adjustments
- T4's, T5's, T5018's and summaries, ROE's (both paper and online)
- Financial statements
- Prepare documents to chartered accountant – T2 Corporate Returns for small corporations
- Bookkeeping done in Excel or Simply Accounting

Extra Services:

- Travel time for on-site clients \$50.00/hr minimum ¼ hour charge (charge is one-way only)
- Courier postage for out-of-town clients – postage costs >\$5.00

First hour consulting for new bookkeeping clients is FREE

Consulting - \$100.00 Per Hour

Our consulting rate includes these services (see your office nearest you):

- Business consulting
- Business start-ups
- Business shut-downs

All prices subject to GST

Serious About Your Business™

Go to www.seianna.com to see more on our services